



CONFIRE

4/2/2019

BOARD OF DIRECTORS MEETING

APRIL 2, 2019
1:30-4:00 P.M.

SAN BERNARDINO COUNTY OES
1743 MIRO WAY
RIALTO, CA 9237

AGENDA

OPENING

Call to order – Chairperson Dr. Rhodes Rigsby

ROLL CALL

BOARD OF DIRECTORS COMMITTEE

Chairperson – Dr. Rhodes Rigsby, Mayor – City of Loma Linda
Vice-Chairperson-Ernest R. Cisneros, Mayor Pro Tem - City of Colton
Ed Scott, Mayor Pro Tem – City of Rialto
Eddie Tejeda, Council Member – City of Redlands
Lynne Kennedy, Mayor Pro Tem – City of Rancho Cucamonga
Josie Gonzales, 3rd District Supervisor - County of San Bernardino

ADMINISTRATIVE COMMITTEE

Chief Tim McHargue, Chairperson– Colton Fire Department
Chief Ivan Rojer, Vice Chairperson– Rancho Cucamonga Fire District
Chief Nathan Cooke – Redlands Fire Department
Chief Don Trapp – San Bernardino County Fire District
Chief Dan Harker – Loma Linda Fire Department
Chief Brian Park – Rialto Fire Department

CONFIRE STAFF

Mike Bell, Director
Blessing Ugbo, IT Manager
Tim Franke, Communications Manager



John Tucker, Assistant Communications Manager
Kristen Anderson, Assistant Communications Manager
Liz Berry – Admin. Secretary I

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Board of Directors on issues or concerns not covered in the Agenda.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Board of Directors. An item may be removed by a Board Member or member of the public for discussion and appropriate action.

1. Approve the Board of Director Minutes of December 10, 2018 (**Attachment A**)
2. Financial Statements thru February 28, 2019 (**Attachments B1 & B2**)

ACTION REQUEST: The Administrative Committee requests the Board accept and approve consent items 1 and 2.

ACTION:

Motion by:

Second:

Ayes:

Noes:

Abstain:

Absent:

UPDATE ON CONFIRE ACTIVITIES – CONFIRE Director to give an update on the various activities within CONFIRE.

CAD to CAD Project

Regional EMD Project (Panel Discussion at City/County Meetings in Arrowhead)

County Fire Dispatch Feasibility Study

Public Safety Telecommunicator Appreciation Week (**Attachment C**)

OLD BUSINESS

None



4/2/2019

NEW BUSINESS

3. APPROVE THE USE OF PURCHASING CONTRACTS LISTED BELOW BY CONFIRE TO PROCURE GOODS AND SERVICES IN ACCORDANCE WITH THE CONFIRE PURCHASING POLICY. **(Attachments D1 & D2)**

Houston Galveston Area Council (H-GAC) – Effective 2-26-2019
National Cooperative Purchasing Alliance (NCPA)

ACTION REQUEST: The Administrative Committee requests the Board accept the use of the HGACBuy and National Cooperative Purchasing Alliance contracts in accordance with the CONFIRE Purchasing Policy.

ACTION:

Motion by:

Second:

Ayes:

Noes:

Abstain:

Absent:

4. APPROVE RESOLUTION 2019-1 “RECOMMENDATION TO ADMIT CHINO VALLEY INDEPENDENT FIRE DISTRICT AS A PARTY TO CONSOLIDATED FIRE AGENCIES (“CONFIRE”) JOINT POWERS AGREEMENT” **(Attachments E1 thru E6)**

ACTION REQUEST: The Administrative Committee requests the Board accept and approve the Chino Valley membership request and proposed “buy-in” amount. Move to member agency governing boards for approval.

ACTION:

Motion by:

Second:

Ayes:

Noes:

Abstain:

Absent:

Next Meeting: Budget Approval: May date pending CONFIRE staff to work with Board members to schedule.



4/2/2019

ADJOURNMENT

ACTION: To adjourn the CONFIRE Board of Directors' Meeting

Motion by:

Second:

Ayes:

Noes:

Abstain:

Absent:



12/10/2018

BOARD OF DIRECTORS MEETING

MONDAY, DECEMBER 10, 2018
10:00 A.M.

LOMA LINDA – EOC
25541 BARTON ROAD
LOMA LINDA, CA 92354

MINUTES

OPENING

Call to order – Chairperson Dr. Rhodes Rigsby

ROLL CALL

BOARD OF DIRECTORS COMMITTEE

Chairperson – Dr. Rhodes Rigsby - Mayor City of Loma Linda
Vice-Chairperson – Council Member Frank J. Navarro – City of Colton
Toni Momberger, Council Member – City of Redlands
Andy Carrizales, Council Member – City of Rialto *Absent*
Supervisor Josie Gonzales – County of San Bernardino
Diane Williams, Council Member – City of Rancho Cucamonga

ADMINISTRATIVE COMMITTEE

Chief Tim McHargue, Chairperson – Colton Fire Department *Absent-Represented by
Chief Dan Harker*
Chief Ivan Rojer, Vice Chairperson – Rancho Cucamonga Fire District
Chief Nathan Cooke – Redlands Fire Department
Chief Mark Hartwig – San Bernardino County Fire Department
Chief Jeff Bender – Loma Linda Fire Department
Chief Sean Grayson – Rialto Fire Department

CONFIRE STAFF

Mike Bell, Director



CONFIRE

12/10/2018

Tim Franke, Dispatch Manager
John Tucker, Assistant Dispatch Manager
Kristen Anderson, Assistant Dispatch Manager
Karen Hardy, Business Manager/Analyst
Liz Berry, Admin. Secretary I

GUESTS

Chief Don Trapp, San Bernardino County Fire Department
Chief Eric Noreen, Rancho Cucamonga Fire Department
Chief Greg Benson, Victorville Fire Department
George Harris, City of Victorville
Vanessa Meyer

PRESENTATIONS

- Recognition of Board Member Diane Williams of Rancho Cucamonga for her five years of service on the CONFIRE Board of Directors.

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Board of Directors. An item may be removed by a Board Member or member of the public for discussion and appropriate action.

1. Approve the Board of Director Minutes of June 15, 2018 (**Attachment A**)
2. Financial Statements thru October 31, 2018 (**Attachments B1 & B2**)
3. Approve lease agreement with County of San Bernardino for use of County Information Services Division (ISD) vault on property at 1743 Miro Way, Rialto CA 92376. Agreement is for five years at \$35,651.00 per year for a total of \$178,255.00. The agreement permits CONFIRE to locate critical equipment (computers/servers etc.) into a state of the art facility designed and built for such use providing greater security and protection for these assets. The funds are in the FY2018/19 operating budget. (**Attachment C**)

ACTION REQUEST: The Administrative Committee requests the Board accept and approve consent items 1 thru 3.

ACTION: *The CONFIRE Board of Directors accepts and approves the minutes for June 15, 2018, financial statements thru October 31, 2018 and the Lease Agreement with the County of San Bernardino as presented.*

Motion by: *Council Member Diane Williams*

Second: *Council Member Frank Navarro*



12/10/2018

Ayes: 4
Noes: 0
Abstain: 1, *Supervisor Josie Gonzales*
Absent: 1

UPDATE ON CONFIRE ACTIVITIES – Communications Director to give an update on the various activities within CONFIRE.

- *Continue the regional effort to improve EMD processes for all Agencies.*
- *County Fire Chiefs along with Riverside County Fire chiefs are working to connect their computer aided dispatch systems(CAD) to advance joint efforts of resourcing services.*

OLD BUSINESS

4. UPDATE ON JPA AGREEMENT AND BY-LAWS REVISION AND NEW MEMBER POLICY REVISION – (Attachments D1 & D2)

The JPA Agreement/By-Laws Revision Sub-Committee requests to suspend work on the revision pending outcome of BDC Dispatch Feasibility study.

The committee recommends the Board of Directors amend the current new member policy establishing a minimum \$300,000 “buy-in” fee for potential new member agencies. This fee would increase based on the current asset-based/call volume formula as applied to potential member agencies. The increase would be for the amount the formula yields in excess of the \$300,000 minimum buy-in.

ACTION REQUEST: The Administrative Committee requests the Board accept and approve the New Member Policy revision.

ACTION: *The CONFIRE Board of Directors accepts and approves the New Member Policy revision.*

Motion by: *Supervisor Josie Gonzales*

Second: *Council Member Frank Navarro*

Ayes: 5

Noes: 0

Abstain: 0

Absent: 1

NEW BUSINESS

- 5. PRESENTATION OF 2017/2018 INDEPENDENT FINANCIAL AUDIT (Karen Hardy)**
Presented by representatives from the auditing firm Rogers, Anderson, Malody & Scott, LLP (Attachments E1 thru E3)



Per Rogers, Anderson, Malody & Scott, LLP, it is their opinion that the financial statements present fairly, in all material respects, the respective financial position of the governmental activities and the General Fund of CONFIRE, as of June 30, 2018. There were no significant adverse findings.

ACTION REQUEST: The Administrative Committee requests the Board to accept and approve the FY 2017/18 audit as presented by the auditing firm.

ACTION: *The CONFIRE Board of Directors accepts & approves the FY 2017/2018 audit.*

Motion by: *Council Member Frank Navarro*

Second: *Council Member Toni Momberger*

Ayes: 4

Noes: 0

Abstain: 0

Absent: *2-Dianne Williams in attendance but absent from room at time of vote*

6. OPERATING AND RESERVE FUNDS POLICY REVISION (**Attachments F1 & F2**)

Establish a Capital Improvement Program (CIP) allocation within the General Reserves (5010) to build funds for specific major capital initiatives.

Establish an Unfunded Actuarial Accrued Liability (UAAL) Committed Fund component within the General Reserves (5010) for pension liability.

Establish a guideline that maintains a 5-10% Fund Balance within the General Operating Fund (5008) to manage minor adjustments during the budget year without utilizing General Reserve Funds. Delegate authority to the Administrative Chiefs to approve expenditures within the threshold of this buffer.

ACTION REQUEST: The Administrative Committee requests the Board accept and approve the proposed revision to the Operating and Reserve Funds Policy (formerly Reserve Fund Policy 6-15-18).

ACTION: *The CONFIRE Board of Directors accepts & approves the revision to the Operating and Reserve Funds Policy.*

Motion by: *Supervisor Josie Gonzales*

Second: *Council Member Dianne Williams*

Ayes: 5

Noes: 0

Abstain: 0

Absent: 1

7. PROPOSAL FOR THE ALLOCATION OF THE FISCAL YEAR 2017/2018 OPERATIONS FUND BALANCE. (**Attachment G**)



The CONFIRE Administrative Committee recommends to the Board of Directors the proposed Operating General Fund Balance Allocation plan for FY 2017/18:

- a. Allocate \$63,301 into Employee Term Benefit Reserve (5011) to fund 100% at \$505,597 per board Policy.*
- b. Transfer the remainder \$373,320 into the CONFIRE General Reserve Fund (5010). Maintain the General Operating Reserves (5010) Fund Balance at a minimum of \$2,921,100 per Board Policy, funding General Reserves at a minimum of 25% of the General Operating Fund (5008) Budget. Retain the additional \$1,901,051 within the General Operating Reserves (5010) for the following:*

- a. Ensure sufficient funds for potential contingencies including:
 - i. Budget adjustments due to further fiscal analysis of Information System allocations.*
 - ii. Results of BDC Dispatch Feasibility process.*
 - iii. Determination of pension liabilities.*
 - iv. Planned projects (A.D.A.M)**
- b. Establish a CIP fund as per revised Operating and Reserve Funds Policy
 - i. Set initial deposit into CIP at \$500,000**
- c. Establish an Unfunded Actuarial Accrued Liability Fund (UAAL)
 - i. Set initial deposit into UAAL at \$10,000**

ACTION REQUEST: The Administrative Committee requests the Board accept and approve the FY2017-18 Operations Fund Balance report and recommended allocations.

ACTION: *The CONFIRE Board of Directors accepts and approves the FY 2017-18 Operations Fund Balance report and recommended allocations.*

Motion by: *Supervisor Josie Gonzales*

Second: *Council Member Dianne Williams*

Ayes: *5*

Noes: *0*

Abstain: *0*

Absent: *1*

8. PROPOSED TRANSITION OF COUNTY FIRE MIS FUNCTIONS AND STAFF TO COUNTY FIRE (Attachments H1 & H2)

Approve the transition of San Bernardino County Fire (BDC) Management Information Systems (MIS) operations and staff to BDC commencing with the December 22, 2018 pay period. (See attachment). This transfer would also include all pension liabilities associated with these positions.



CONFIRE

12/10/2018

Approve discontinuance of BDC Equipment Reserves (5009) billing commencing third quarter of FY 2018/2019. Transfer balance of BDC Equipment Reserve to BDC commencing fourth quarter FY 2018/19. Balance to be agreed upon by CONFIRE/BDC staff, may exclude encumbrance for on-going SD-WAN project.

ACTION REQUEST: The Administrative Committee requests the Board accept and approve the recommendation to transition County Fire specific MIS functions and assigned staff to County Fire and to discontinue assessing the Equipment Replacement billing for County Fire.

ACTION: *The CONFIRE Board of Directors accepts and approves the transition of county Fire specific MIS functions and assigned staff to County Fire and to discontinue assessing the Equipment Replacement billing for County Fire as presented.*

Motion by: *Supervisor Josie Gonzales*

Second: *Council Member Frank Navarro*

Ayes: 5

Noes: 0

Abstain: 0

Absent: 1

ADJOURNMENT



Fund Balance Report

		Fund Balance 2/28/19
Operations Fund (5008)		
Fund Balance 7/1/18	1,605,061	
Revenue	8,445,845	
Equity Transfer in from Fund 5010	559,504	
Expenditures	(7,474,124)	
Net	<u>1,531,225</u>	
Fund Balance 2/28/19		<u>3,136,286</u>
Equipment Reserve Fund (5009)		
Fund Balance 7/1/18	5,118,055	
Revenue	534,380	
Expenditures	(1,202,355)	
Equity Transfer out to Fund 5010	(20,774)	
Net	<u>(688,749)</u>	
Fund Balance 2/28/19		<u>4,429,306</u>
General Reserve Fund (5010)		
Fund Balance 7/1/18	4,448,831	
Revenue	52,664	
Expenditures	(44,025)	
Equity Transfer out to Fund 5008 & 5009	(538,730)	
Net	<u>(530,091)</u>	
Fund Balance 2/28/19		<u>3,918,740</u>
Term Benefits Reserve Fund (5011)		
Fund Balance 7/1/18	442,336	
Revenue	6,785	
Expenditures	-	
Net	<u>6,785</u>	
Fund Balance 2/28/19		<u>449,121</u>

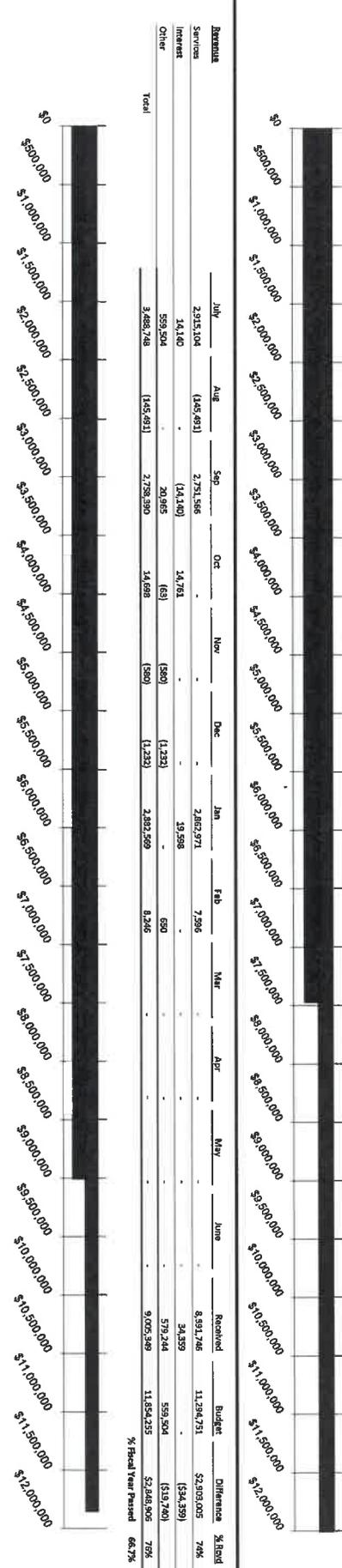


OPERATIONS MONTHLY SUMMARY FY 2018/19

Transactions thru February 28, 2019

Expenditures	3 PP												Total YTD	2018/19 Budget	Diff	% Used			
	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June							
Salary/Benefits	404,639	708,035	521,299	517,893	597,087	523,219	751,675	406,586	-	-	-	-	-	-	-	4,609,706.75	8,063,541	\$3,472,834	57.0%
Overhead/Call Back	22,809	34,100	23,337	22,724	22,283	22,166	30,846	24,071	34,071	30,246	21,166	48,530	44,552	-	-	201,332.38	4,800	-\$196,539	4194.4%
Phone/Crystal/Internet	38,890	92,672	95,352	46,000	49,506	57,378	43,530	44,255	44,255	44,255	44,255	44,255	44,255	-	-	427,382.31	672,090	\$244,708	63.6%
County IS/Data Services/Counsel	4,791	27,051	22,987	16,785	25,714	13,309	17,116	19,644	19,644	19,644	19,644	19,644	19,644	-	-	157,456.42	228,138	\$70,682	68.6%
Radio/Pager, Console Maint	26,068	39,800	39,598	46,069	36,242	36,242	36,250	37,988	37,988	37,988	37,988	37,988	37,988	-	-	308,618.70	466,942	\$178,323	63.4%
Computer Software	102,258	575,140	92,237	4,668	25,503	43,240	20,245	364,588	364,588	364,588	364,588	364,588	364,588	-	-	1,227,718.93	1,454,339	\$226,620	84.4%
Computer Hardware	-	5,667	181	2,975	14,741	608	1,779	1,907	1,907	1,907	1,907	1,907	1,907	-	-	25,700.91	81,190	\$55,489	31.7%
Office Exp/Computer lease	2,588	11,328	2,081	3,106	2,210	2,977	3,789	9,585	9,585	9,585	9,585	9,585	9,585	-	-	37,794.64	95,124	\$58,329	39.3%
Insurance/Auditing	-	3,911	11,728	6,500	4,229	3,253	159,294	-	-	-	-	-	-	-	-	389,929.95	46,497	(\$342,431)	405.3%
Payroll/HR/Medical Director	1,788	2,289	1,895	2,807	1,220	1,204	7,473	89,634	89,634	89,634	89,634	89,634	89,634	-	-	104,979.64	137,463	\$35,483	74.2%
Taxes/Training	2,435	10,888	4,709	1,565	3,698	4,775	100	1,224	1,224	1,224	1,224	1,224	1,224	-	-	29,483.30	102,040	\$72,557	70.7%
Auto/Structure/Fuel	618	672	839	114,138	1,121	1,311	1,343	1,907	1,907	1,907	1,907	1,907	1,907	-	-	121,873.70	263,310	\$141,436	46.3%
Other/HQCC Rent/Equip Trans	2,582	5,849	705	7,821	12,645	2,820	2,843	6,431	6,431	6,431	6,431	6,431	6,431	-	-	41,376.36	95,267	\$53,891	11.4%
Total	700,019	1,576,972	777,285	792,433	738,400	719,601	1,076,645	1,021,793	-	-	-	-	-	-	-	7,474,124	12,018,349	\$4,544,225	62.2%

% Fiscal Year Passed 66.7%



Revenue	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Received	Budget	Difference	% Used
Service	2,915,104	(145,491)	2,751,586	-	-	-	2,882,271	7,296	-	-	-	-	8,991,786	11,294,731	\$2,302,945	79%
Interest	14,140	-	(14,140)	14,761	-	-	19,288	650	-	-	-	-	579,244	559,504	(\$19,260)	76%
Other	559,904	(145,491)	2,728,390	(63)	(580)	(1,232)	2,882,869	8,046	-	-	-	-	9,005,349	11,854,255	\$2,848,906	76%
Total	3,489,148	(145,491)	2,728,390	14,698	(580)	(1,232)	2,882,269	8,046	-	-	-	-	9,005,349	11,854,255	\$2,848,906	76%

% Fiscal Year Passed 66.7%

Weekly calendar 2019

April 14 - 20, 2019

April	April	April	April	April	April	April
14 Sunday	15 Monday	16 Tuesday	17 Wednesday	18 Thursday	19 Friday	20 Saturday
6 SHIFT A	6 SHIFTS B & D	6 SHIFTS B & D	6 SHIFTS A & C	6 SHIFTS A & C	6 SHIFT B	6
7	7	7	7 SHERIFFS BREAKFAST	7	7	7
8 VISITING AGENCIES	8 VISITING AGENCIES	8 VISITING AGENCIES	8 VISITING AGENCIES	8 VISITING AGENCIES	8 VISITING AGENCIES	8
9 RANCHO	9 RANCHO	9 VICTORVILLE	9 RIALTO	9 CHINO	9 RUNNING SPGS	9
10 COLTON	10 COLTON	10 REDLANDS	10 BIG BEAR	10 APPLE VALLEY	10 MT. BALDY	10
11 LOMA LINDA	11 LOMA LINDA	11 SAN MANUEL	11 SBCOFD	11 MONTCLAIR	11 SBCOFD	11
12	12	12	12 DIV. 1, 2, 3, 4	12	12 DIV. 5, 6, 11	12
1 6 SHIFT DRAWINGS	1 6 SHIFT DRAWINGS	1 INDIVIDUAL "THANK YOU"	1 6 SHIFT DRAWINGS	1 INDIVIDUAL "THANK YOU"	1	1
2	2	2 BAGS	2	2 BAGS	2	2
3	3	3	3	3	3	3
4 BBQ	4 BBQ	4	4 TENTATIVE	4 "RYDER"	4	4
5 RANCHO	5 RANCHO	5	5 BBQ	5 THERAPY	5	5
6 4-8PM	6 4-8PM	6	6 RIALTO	6 DOG	6	6
7	7	7	7 4-8PM	7 VISIT	7	7
8	8	8	8	8	8	8
9	9	9	9	9	9	9
10	10	10	10	10	10	10
11	11	11	11	11	11	11



**INTERLOCAL CONTRACT FOR
COOPERATIVE PURCHASING**

ILC No.:
ILC19-7599
Permanent Number assigned
by H-GAC

THIS INTERLOCAL CONTRACT ("Contract"), made and entered into pursuant to the Texas Interlocal Cooperation Act, Chapter 791, Texas Government Code (the "Act"), by and between the Houston-Galveston Area Council, hereinafter referred to as "H-GAC," having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, and CONFIRE JPA, a local government, a state agency, or a non-profit corporation created and operated to provide one or more governmental functions and services, hereinafter referred to as "End User," having its principal place of business at 1743 Miro Way Rialto, CA 92376.

WITNESSETH

WHEREAS, H-GAC is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and

WHEREAS, pursuant to the Act, H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, in reliance on such authority, H-GAC has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and

WHEREAS, End User has represented that it is an eligible entity under the Act, that its governing body has authorized this Contract on **02/26/2019** (Date), and that it desires to contract with H-GAC on the terms set forth below;

NOW, THEREFORE, H-GAC and the End User do hereby agree as follows:

ARTICLE 1: LEGAL AUTHORITY

The End User represents and warrants to H-GAC that (1) it is eligible to contract with H-GAC under the Act because it is one of the following: a local government, as defined in the Act (a county, a municipality, a special district, or other political subdivision of the State of Texas or any other state), or a combination of two or more of those entities, a state agency (an agency of the State of Texas as defined in Section 771.002 of the Texas Government Code, or a similar agency of another state), or a non-profit corporation created and operated to provide one or more governmental functions and services, and (2) it possesses adequate legal authority to enter into this Contract.

ARTICLE 2: APPLICABLE LAWS

H-GAC and the End User agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, and ordinances and laws in effect or promulgated during the term of this Contract.

ARTICLE 3: WHOLE AGREEMENT

This Contract and any attachments, as provided herein, constitute the complete contract between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

ARTICLE 4: PERFORMANCE PERIOD

The period of this Contract shall be for the balance of the fiscal year of the End User, which began **07/01/2018** and ends **06/30/2019**. This Contract shall thereafter automatically be renewed annually for each succeeding fiscal year, provided that such renewal shall not have the effect of extending the period in which the End User may make any payment due an H-GAC contractor beyond the fiscal year in which such obligation was incurred under this Contract.

ARTICLE 5: SCOPE OF SERVICES

The End User appoints H-GAC its true and lawful purchasing agent for the purchase of certain products and services through the H-GAC Cooperative Purchasing Program. End User will access the Program through HGACBuy.com and by submission of any duly executed purchase order, in the form prescribed by H-GAC to a contractor having a valid contract with H-GAC. All purchases hereunder shall be in accordance with specifications and contract terms and pricing established by H-GAC. Ownership (title) to products purchased through H-GAC shall transfer directly from the contractor to the End User.

ARTICLE 6: PAYMENTS

H-GAC will confirm each order and issue notice to contractor to proceed. Upon delivery of goods or services purchased, and presentation of a properly documented invoice, the End User shall promptly, and in any case within thirty (30) days, pay H-GAC's contractor the full amount of the invoice. All payments for goods or services will be made from current revenues available to the paying party. In no event shall H-GAC have any financial liability to the End User for any goods or services End User procures from an H- GAC contractor.

ARTICLE 7: CHANGES AND AMENDMENTS

This Contract may be amended only by a written amendment executed by both parties, except that any alterations, additions, or deletions to the terms of this Contract which are required by changes in Federal and State law or regulations are automatically incorporated into this Contract without written amendment hereto and shall become effective on the date designated by such law or regulation.

H-GAC reserves the right to make changes in the scope of products and services offered through the H-GAC Cooperative Purchasing Program to be performed hereunder.

ARTICLE 8: TERMINATION PROCEDURES

H-GAC or the End User may cancel this Contract at any time upon thirty (30) days written notice by certified mail to the other party to this Contract. The obligations of the End User, including its obligation to pay H-GAC's contractor for all costs incurred under this Contract prior to such notice shall survive such cancellation, as well as any other obligation incurred under this Contract, until performed or discharged by the End User.

ARTICLE 9: SEVERABILITY

All parties agree that should any provision of this Contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this Contract, which shall continue in full force and effect.

ARTICLE 10: FORCE MAJEURE

To the extent that either party to this Contract shall be wholly or partially prevented from the performance within the term specified of any obligation or duty placed on such party by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed; provided, however, force majeure shall not excuse an obligation solely to pay funds. Determination of force majeure shall rest solely with H-GAC.

ARTICLE 11: VENUE

Disputes between procuring party and Vendor are to be resolved in accord with the law and venue rules of the State of purchase.

THIS INSTRUMENT HAS BEEN EXECUTED BY THE PARTIES HERETO AS FOLLOWS:

CONFIRE JPA

Name of End User (local government, agency, or non-profit corporation)

1743 Miro Way

Mailing Address

Rialto, CA 92376

City, State ZIP Code

Signature of chief elected or appointed official | **Date**

Mike Bell, Director

Typed Name & Title of Signatory

Houston-Galveston Area Council

3555 Timmons Lane, Suite 120, Houston, TX
77027

By: _____

Executive Director

Date: _____



END USER DATA

Please sign and return the Interlocal Contract, along with this completed form, to H-GAC by emailing it to cpcontractfax@h-gac.com or by faxing it to 713-993-2424. The contract may also be mailed to:
H-GAC Cooperative Purchasing Program
P.O. Box 22777, Houston, TX 77227-2777

Name of End User Agency: **CONFIRE JPA** County Name: **San Bernardino**

Mailing Address: **1743 Miro Way Rialto, CA 92376**

Main Telephone Number: **(909) 356-2302** FAX Number: **(909) 356-3809**

Physical Address: **1743 Miro Way Rialto, CA 92376**

Web Site Address: **www.confire.org**

Official Contact: Mike Bell
Mailing Address: **1743 Miro Way**
Rialto, CA 92376

Title: **Director**
Ph No.: **(909) 356-2377**
FX No.: **(909) 356-3809**
E-Mail Address: **mbell@confire.org**

Authorized Official: Mike Bell
Mailing Address: **1743 Miro Way**
Rialto, CA 92376

Title: **Director**
Ph No.: **(909) 356-2377**
FX No.: **(909) 356-3809**
E-Mail Address: **mbell@confire.org**

Official Contact: Karen Hardy
Mailing Address: **1743 Miro Way**
Rialto, CA 92376

Title: **Business Manager/Analyst**
Ph No.: **(909) 356-2328**
FX No.: **(909) 356-3809**
E-Mail Address: **khardy@confire.org**

Official Contact:
Mailing Address:

Title:
Ph No.:
FX No.:
E-Mail Address:

Official Contact:
Mailing Address:

Title:
Ph No.:
FX No.:
E-Mail Address:

COMPLETING AND EXECUTING THE ILC PROCESS

Step 1 (complete)

Thank you for completing this step. A PDF copy of the ILC document will be delivered to the email address entered.

Step 2

Secure a signature by the individual identified as the Authorized Official to contractually bind your entity.

Step 3

Scan and email a copy of the contract to H-GAC at cpcontractfax@h-gac.com, or fax it to 713-993-2424.

The contract may also be mailed to:

H-GAC Cooperative Purchasing Program

PO Box 22777

Houston, TX 77227-2777

If you require an original signed contract, please print, sign, and mail two (2) sets of the ILC documents.

Step 4

H-GAC will execute the contract and return a copy to you electronically.

MASTER INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT

This agreement is made between a government agency that executes a Lead Agency Certificate ("Lead Agency") to be appended and made a part hereof and other public agencies ("Participating Public Agencies") that register electronically with National Cooperative Purchasing Alliance ("NCPA") or otherwise execute a Participating Public Agency Certificate to be appended and made a part hereof.

RECITALS

WHEREAS, after a competitive solicitation and selection process by Lead Agency, in compliance with their own policies, procedures, rules and regulations, a number of Vendors have entered into Master Agreements to provide a variety of goods, products and services based on national volumes (herein "Products");

WHEREAS, Master Agreements are made available by Lead Agency through NCPA and provide that Participating Public Agencies may purchase Products on the same terms, conditions and pricing as the Lead Agency, subject to any applicable local purchasing ordinances and the laws of the State of purchase;

NOW, THEREFORE, in consideration of the mutual promises contained in this agreement, and of the mutual benefits to result, the parties agree as follows:

1. That each party will facilitate the cooperative procurement of Products.
2. That the procurement of Products subject to this agreement shall be conducted in accordance with and subject to the relevant statutes, ordinances, rules and regulations that govern each party's procurement practices.
3. That the cooperative use of bids obtained by a party to this agreement shall be in accordance with the terms and conditions of the bid, except as modification of those terms and conditions is otherwise allowed or required by applicable law.
4. That the Lead Agencies will make available, upon reasonable request and subject to convenience, information which may assist in improving the procurement of products by the Participating Public Agencies.
5. That a procuring party will make timely payments to the Vendor for Products received in accordance with the terms and conditions of the procurement. Payment for Products and inspections and acceptance of Products ordered by the procuring party shall be the exclusive obligation of such procuring party. Disputes between procuring party and Vendor are to be resolved in accord with the law and venue rules of the State of purchase.
6. The procuring party shall not use this agreement as a method for obtaining additional concessions or reduced prices for similar products or services.
7. The procuring party shall be responsible for the ordering of Products under this agreement. A non-procuring party shall not be liable in any fashion for any violation by a procuring party, and the procuring party shall hold non-procuring party harmless from any liability that may arise from action or inaction of the procuring party.
8. This agreement shall remain in effect until termination by a party giving 30 days

written notice to the other party. The provisions of paragraphs 5, 6 and 7 hereof shall survive any such termination.

9. This agreement shall take effect after execution of the Lead Agency Certificate or Participating Public Agency Registration, as applicable.

NCPA

P.O. Box 701273

Houston, TX 77270

(888) 543-6515

info@ncpa.us

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CONFIRE

STAFF REPORT

DATE: 1/15/2019

**FROM: Mike Bell
Director**

TO: Administrative Committee

SUBJECT: Chino Valley Fire Membership Request

Recommendation

Approve Chino Valley membership request and proposed “buy-in” amount. Move to Board of Directors for final consideration

Background Information

Chino Valley Fire will be starting service with CONFIRE in March of 2019. From the beginning of their interaction with CONFIRE the organization has clearly stated its desire to become a member agency of CONFIRE at the earliest possible time. The recently approved new member process affords Chino Valley that opportunity due to its previous engagement at CONFIRE from 2000-2004.

The current contract with Chino Valley Fire stipulates they request membership before the end of 2019. Attached is a letter dated, December 13, 2018 from Chino Valley Fire Chief Tim Shackelford requesting his organization be considered for membership by the Administrative Committee and the CONFIRE Board of Directors.

Board policy sets a minimum of a \$300,000 buy-in fee for new member agencies. Each agency then is assessed for any fees above that amount based on a call volume/ CONFIRE asset formula. Based on that methodology the buy-in figure for Chino Valley Fire would be:

\$412,423

The current JPA Agreement and By-Laws provide the additional information Chino Valley needs to consider its ultimate decision for membership. CONFIRE staff stands ready to work with Chino Valley Fire to address additional questions from their staff and Board of Directors. If approved by the Administrative Committee, the next step would be for the matter to be brought to the CONFIRE Board of Directors for approval. A resolution and JPA

agreement amendment would be drafted by CONFIRE legal counsel and circulated to each member agency governing board for final approval.

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RESOLUTION NO. 2019-03

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CHINO VALLEY INDEPENDENT FIRE DISTRICT REQUESTING
TO BECOME A PARTY TO CONSOLIDATED FIRE AGENCIES
("CONFIRE") JOINT POWERS AGREEMENT**

RECITALS

1. **WHEREAS**, Chino Valley Independent Fire District ("District") is a California fire protection district duly organized and existing under Section 13800 et seq. of the Health & Safety Code.
2. **WHEREAS**, Consolidated Fire Agencies ("CONFIRE") is a joint powers authority duly organized and existing under Section 6500 et seq. of the Government Code and its Joint Powers Agreement effective August 13, 1990, amended September 3, 2013, and amended again on September 17, 2013 (collectively, the "JPA").
3. **WHEREAS**, pursuant to Section 5 and Section 8 of the body of the JPA, membership in CONFIRE may be acquired by a public agency that both becomes a signatory to the JPA and obtains the unanimous consent of all parties to the JPA.
4. **WHEREAS**, the District desires to become a member of CONFIRE.
5. **WHEREAS**, CONFIRE has studied the potential impacts of the District becoming a party to the JPA.
6. **WHEREAS**, CONFIRE has advised District that it must pay, as a condition of the District becoming a party to the JPA and a member of CONFIRE, the sum of four hundred twelve thousand four hundred twenty-three dollars (\$412,423) to the general fund of CONFIRE (the "Required-Buy-In").

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED:

1. The District requests that CONFIRE recommend that each current party to the JPA agree to amend the JPA to admit the District as a party and a member of CONFIRE on the condition that the District pay the Required-Buy-In on or before June 30, 2019.
2. The District acknowledges that it will not be granted membership status with CONFIRE (or become a party to the JPA) without the unanimous consent of all current parties to the JPA.

3. If the District receives the unanimous consent of all current parties to the JPA to become a party to the JPA and a member of CONFIRE: a) the District shall pay the Required-Buy-In on or before June 30, 2019; and b) the District's Fire Chief or designee is authorized and directed to execute the JPA and to take all further actions necessary to become a member of CONFIRE.

REVIEWED, APPROVED AND ADOPTED at a Regular Board Meeting held on the 13th day of February 2019, by the following vote, to wit:

AYES: BOARD MEMBERS: DeMonaco, Luth, Kreeger, Ramos-Evinger, Williams.
NOES: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: None.
ABSTAIN: BOARD MEMBERS: None.



JOHN DEMONACO, PRESIDENT

ATTEST:



SANDRA HENEY, CLERK OF THE BOARD

**CONFIRE****STAFF REPORT****DATE: 4/2/2019****FROM: Mike Bell
Director****TO: CONFIRE Board of Directors**

SUBJECT: Chino Valley Fire Membership Request

Recommendation

Approve Chino Valley membership request and proposed “buy-in” amount. Move to member agency governing boards for approval

Background Information

Chino Valley Fire started service with CONFIRE on March 11, 2019. From the beginning of their interaction with CONFIRE the organization has clearly stated its desire to become a member agency of CONFIRE at the earliest possible time. The recently approved new member process affords Chino Valley that opportunity due to its previous engagement at CONFIRE from 2000-2004.

Attached is a resolution dated February 13, 2019 from the Chino Valley Independent Fire District Board of Directors officially seeking membership into CONFIRE. This includes the stipulation of contributing \$412,423 as its required buy-in to account for investments previously made by member agencies.

The current JPA Agreement and By-Laws requires that the CONFIRE Board of Directors and their associated governing boards vote unanimously for any applicant for membership to be approved. Attached to this staff report is draft Resolution 2019-1 **“Recommendation to Admit Chino Valley Independent Fire District as a Party to Consolidated Fire Agencies (“CONFIRE”) Joint Powers Agreement.”** If approved by the CONFIRE Board, each Board member shall forward the matter to its respective governing board for approval using the attached draft resolution **“Consent to Amend the Consolidated Fire Agencies (“CONFIRE”) Joint Powers Agreement to Admit Chino Valley Independent Fire District as a Party.”**

Once all member agency governing boards approve the membership request the item will be returned to the CONFIRE Board of Directors for final action. If approved Chino Valley Fire would become the seventh member agency of CONFIRE.

CONFIRE Staff will assist Board members and their governing bodies with this process as requested. It is recommended that the Board conclude this process by their December 2019 meeting.



**ADMINISTRATIVE COMMITTEE MEETING
MINUTES**

Tuesday, February 26, 2019

1:30 P.M.

SAN BERNARDINO COUNTY EOC
1743 MIRO WAY, RIALTO CA 92376

ROLL CALL

ADMINISTRATIVE COMMITTEE MEMBERS:

Chief Tim McHargue/Chairperson, Colton Fire
Chief Ivan Rojer/Vice-Chairperson, Rancho Cucamonga Fire
Chief Dan Harker, Loma Linda Fire
Chief Nathan Cooke, Redlands Fire
Chief Brian Park, Rialto Fire
Chief Don Trapp, San Bernardino County Fire

SUPPORT STAFF

Mike Bell, Director
Tim Franke, Dispatch Manager
Kristen Anderson, Assistant Dispatch Manager
John Tucker, Assistant Dispatch Manager
Blessing Ugbo, Special Projects Lead
Liz Berry, Admin. Secretary I
Rana Gilani, Staff Analyst II

GUESTS

Chief Lorenzo Gigliotti, Apple Valley Fire
Chief John Chamberlin, San Bernardino County Fire
Chief Greg Benson, Victorville Fire Department
Chief Eric Noreen, Rancho Cucamonga Fire
Chief Tyler Johnson, Chino Valley Fire Department
Yvonne Robbins, BDC MIS Supervisor
Vanessa Meyer, Confire
Battalion Chief Buddy Peratt, Apple Valley Fire

- I. CALL TO ORDER**
a. Flag Salute

b. Roll Call/Introductions

II. PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

III. CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee member or member of the public for discussion and appropriate action.

1. Approve Administrative Committee Minutes of January 15, 2019 (**Attachment A**)
2. Financial Statements thru January 31, 2019 (**Attachments B1-B2**)
3. Dispatch Performance reports (**Attachments C1-C6**)
4. Hesperia Lease Agreement (**Attachments D1-D2**)-

Approve the lease agreement between CONFIRE and the County of San Bernardino Real Estate Services for space at the HDGC. The agreement is for 10 years commencing on May 1, 2019. It begins at \$6,251.00 per month for rent and maintenance and increases 3.5% each year thereafter. The total encumbrance for the lease is \$878,160 for ten years.

Chief Don Trapp requested this item be sidelined until the County's dispatch study is complete.

Motion to table the HDGC lease until San Bernardino County's dispatch study is completed.

*Motion by: Chief Tim McHargue
Second by: Chief Dan Harker
Approved Unanimously*

5. Action on Consent

Motion to accept items 1 thru 3 under Consent Items

*Motion by: Chief Trapp
Second by: Chief Cooke
Approved Unanimously*

IV. DIRECTOR REPORT

6. Director Report – Mike Bell

a. EMD Ad Hoc update

RFP out for a consultant to help facilitate the group. Group is currently working on standardizing call types across the board.

b. CAD to CAD project update

i. Approval for S.A.M. registration (**Attachment E**)

Approve Rana Gilani, Staff Analyst II, as the designated SAM Entity Administrator.

Motion by: Chief Don Trapp

Second by: Chief Ivan Rojer

Approved Unanimously

V. OPS COMMITTEE REPORT

i. OPS/Admin discussion

i. Leader's intent

Define policy making and empowerment of the representative to make decisions. Representatives are to discuss agenda topics and know how their agency stands on topics being discussed and be empowered to make decisions that accurately represent their agency.

Admin. Chiefs will schedule a separate meeting to further discuss leader's intent with reference to the OPS group.

ii. Change Management

Tabled

iii. CAD Access request (**Attachment F**)

Establish protocol for qualified agency liaisons to securely access the live CAD environment for making agency only changes in certain modules under certain conditions. Qualified agency liaisons must be signed off by the CONFIRE CAD Administrator as having the proper training and experience required. Access to the CAD environment only from approved locations and services as specified by CONFIRE MIS. Make changes that will be limited to agency only matters. Any change that could have an impact on other agencies must be vetted through the CONFIRE Operations Committee. A CAD help ticket will be submitted documenting all changes made at each session.

Motion to approve CAD Access Agreement.

Motion by: Chief Ivan Rojer

Second by: Chief Brian Park

Approved Unanimously

VI. DISCUSSION ITEMS

7. Standing Topics

a. IT Projects

Telestaff Upgrade, in progress, 3/31/19 estimated completion.

ATIA (SIMS Interface), in progress, 2/15/19 estimated completion.

*Deccan LiveMUM, in progress, 3/26/19 estimated completion.
SD-WAN, in progress, 5/31/19 estimated completion.
BDC Transition, in progress, 12/31/19 estimated completion.
Tablet Command (Phase 2), in progress, 3/6/19 estimated completion.
Active Directory Upgrade, in progress, 4/28/19 estimated completion.
Verizon VPN Tunnel, in progress, 3/15/19 estimated completion.*

i. Temp Hire

- i. Approve hire of a temporary (contract) position to back fill long-term vacancy in MIS (two six-month terms not to exceed \$50,000 per term). Use of salary savings to fund this role.**

Motion to approve the hiring of a temporary (contract) position to back fill a long-term vacancy in MIS (two six-month terms not to exceed \$50,000 per term)

*Motion by: Chief Nathan Cooke
Second by: Chief Dan Harker
Approved Unanimously*

ii. Office 365 project/Active Directory Migration (Attachment G)

- i. Approve contract with DynTek not to exceed \$82,000 to perform the migration of the legacy CONFIRE Active Directory into the new Office 365 platform.**

The cost of this project will be allocated based on agency benefit as derived by the number of email accounts per agency based on the Office 365 contract with Microsoft. The cost for migration is \$59.75 per account. Chiefs of affected agencies need to provide direction if funds should be drawn from agency Equipment Reserve funds (5009) or added to agency quarterly billing. All agencies have sufficient funds in 5009 to cover these costs. The CONFIRE amount will be drawn from CONFIRE Equipment Reserve fund.

Chiefs tabled the topic for 3 bids or a venue/source that can take care of the vetting process.

b. BDC MIS Transition

Transition moving along smoothly.

C. CPE Refresh

Several demos have been attended. We continue to look at all available options.

8. Old Business

a. **West Net Station Alerting Radio Purchase (Attachments H1-H2)**

The convergence of the installation of the Westnet Station alerting system and the near completion of the County ISD 800 digital radio upgrade project necessitates agencies that have installed the Westnet system to upgrade their existing analog alerting radios to fully digital radios to receive back-up radio alerting from the Westnet system in the event of a failure in the delivery of the primary IP alerting packet.

i. **Approve sole source purchase of 36 Motorola APX 4500 Mobile Digital radios not to exceed \$150,000.00.**

Approve sole source purchase of 24 Motorola APX 4500 and 12 APX 6500 (BDC Only) Mobile Digital radios not to exceed \$150,000. The sole source justification is based on the sole use of and support of the Motorola digital radio by County ISD. The agency will only support the APX 4500 or APX 6500 for this purpose. The cost provided by the vendor is consistent with their pricing elsewhere.

Motion to Approve the sole source purchase of 24 Motorola APX 4500 and 12 APX 6500 (BDC only) Mobile Digital radios not to exceed \$150,000.

Motion by: Chief Nathan Cooke

Second by: Chief Brian Park

Approved Unanimously

ii. **Chino membership Update (Attachments I1-I2)**

Chino Valley Fire will be starting service with CONFIRE in March of 2019. From the beginning the organization has clearly stated its desire to become a member agency of CONFIRE at the earliest possible time. The recently approved new member process affords Chino Valley that opportunity due to its previous engagement at CONFIRE from 2000-2004.

Attached is a letter dated December 12, 2018, from Chino Valley Fire Chief Tim Shackelford requesting his organization be considered for membership by the Administrative Committee and the CONFIRE Board of Directors.

Board policy sets a minimum of \$300,000 buy-in fee for new member agencies. Each agency is then assessed for any fees above that amount based on a call volume/ CONFIRE asset formula. Based on that methodology the buy-in figure for Chino Valley Fire would be: \$412,423.00.

Motion to approve the Chino Valley membership and proposed "buy-in" amount. Move to Board of Directors for final consideration.

*Motion by: Chief Tim McHargue
Second by: Chief Don Trapp
Approved Unanimously*

9. New Business

a. First Watch Foam Module Demo (**Attachment J**)

- i. Approve CONFIRE purchase of Firstwatch F.O.A.M. module for \$8540.00 (one-time) cost and \$1500 annually thereafter for maintenance and support. This would make CONFIRE the primary agency. All CONFIRE agencies could then purchase the "add-on" module for \$1830 (one-time) cost and \$330 annually thereafter for maintenance and support. CONFIRE purchase would be funded through credit held at Firstwatch, remaining credit could fund all member agencies. Contract agencies would need to pay the additional cost.

Motion to approve the purchase of Firstwatch F.O.A.M. module for \$8540.00 (one-time) and \$1500 annually thereafter for maintenance and support.

*Motion by: Chief Nathan Cooke
Second by: Chief Ivan Rojer
Approved Unanimously*

b. Apple Valley Fire membership inquiry (**Attachment K**)

CONFIRE received a letter dated February 20, 2019, from Apple Valley Fire Protection District inquiring on membership with CONFIRE. Apple Valley is requesting specific information on membership costs, benefits, assigned obligation and contract language as well as any details about becoming and functioning as a JPA member.

Motion to direct Mike Bell to respond to Apple Valley's request for membership.

*Motion by: Chief Tim McHargue
Second by: Chief Don Trapp
Approved Unanimously*

c. Preliminary Budget discussion

The budget process is moving along, no significant changes are foreseen. By the end of March, a true preliminary budget will be presented. Chief Chamberlin requested that the Admin Chiefs address the budget for Confire administrative staff salary being divided equally among the agencies. Current

JPA by-laws state that the cost is determined by agency call volume. The Chiefs asked director Bell to look deeper into the request.

d. Dispatcher appreciation week April 14-20th

Agencies were invited to visit Comm Center and their dispatchers.

Closed session:

RESOLUTION NO. 2019 -1

**BEFORE THE BOARD OF DIRECTORS OF THE
CONSOLIDATED FIRE AGENCIES**

**Recommendation to Admit Chino Valley Independent Fire District as a Party to
Consolidated Fire Agencies (“CONFIRE”) Joint Powers Agreement**

RECITALS

1. **WHEREAS**, Chino Valley Independent Fire District (“District”) is a California fire protection district duly organized and existing under Section 13800 et seq. of the Health & Safety Code.
2. **WHEREAS**, Consolidated Fire Agencies (“CONFIRE”) is a joint powers authority duly organized and existing under Section 6500 et seq. of the Government Code and its Joint Powers Agreement effective August 13, 1990, amended September 3, 2013, and amended again on September 17, 2013 (collectively, the “JPA”).
3. **WHEREAS**, as set forth in Exhibit A hereto (“Administrative Committee Staff Report and Action Item”), the Administrative Committee of CONFIRE has recommended that this Board of Directors urge the current JPA members to amend the JPA to admit the District as a member of CONFIRE on the condition that the District pay the Required-Buy-In on or before December 31, 2019.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED:

1. The Board of Directors recommends that each current party to the JPA take action to amend the JPA to admit the District as a member of CONFIRE on the condition that the District pay the Required-Buy-In on or before December 31, 2019.

THIS RESOLUTION was passed and adopted by the Board of Directors of the Consolidated Fire Agencies at a regular meeting held on the ____ of _____, 2019, by the following roll call vote:

AYES:

NOES:

ABSENT:

Signed and Approved by me after its passage.

Chairperson of the Board of Directors
Consolidated Fire Agencies

ATTEST:

Secretary to the Board of Directors
Consolidated Fire Agencies

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RESOLUTION NO. _____

**BEFORE THE [GOVERNING BOARD] OF THE
[MEMBER AGENCY]**

**Consent to Amend the Consolidated Fire Agencies (“CONFIRE”) Joint Powers Agreement
to Admit Chino Valley Independent Fire District as a Party**

RECITALS

1. **WHEREAS**, Chino Valley Independent Fire District (“District”) is a California fire protection district duly organized and existing under Section 13800 et seq. of the Health & Safety Code.
2. **WHEREAS**, Consolidated Fire Agencies (“CONFIRE”) is a joint powers authority duly organized and existing under Section 6500 et seq. of the Government Code and its Joint Powers Agreement effective August 13, 1990, amended September 3, 2013, and amended again on September 17, 2013 (collectively, the “JPA”).
3. **WHEREAS**, as set forth in **Exhibit A** hereto (“Board of Directors Resolution”), the Board of Directors of CONFIRE has recommended that each current party to the JPA agree to amend the JPA to admit the District as a party and a member of CONFIRE on the condition that the District pay the Required-Buy-In on or before December 31, 2019.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED:

1. The foregoing recitals are true and correct.
2. The [Governing Board] of the [Member Agency] hereby consents to amend the JPA to admit the District as a party and a member of CONFIRE on the following conditions:
 - a. The current parties to the JPA unanimously consent to amend the JPA; and
 - b. The District pay the Required-Buy-In on or before December 31, 2019.

THIS RESOLUTION was passed and adopted by the [Governing Board] of the [Member Agency] at a regular meeting held on the _____ of _____, 2019, by the following roll call vote:

AYES:

NOES:

ABSENT:

Signed and Approved by me after its passage.

Chairperson of the [Governing Board]
of the [Member Agency]

ATTEST:

Secretary to the [Governing Board]
of the [Member Agency]